



Fabweld Steel Products Ltd

## Website privacy policy

### 1 Introduction

1.1 Fabweld Steel Products Limited takes the privacy of your information very seriously. This policy explains how and for what purposes we use the information collected about you via [www.manholes.co.uk](http://www.manholes.co.uk) [referred to below as the “Site”] Please read this privacy policy carefully. By using the Site and any services we offer via the Site, you are agreeing to be bound by this policy in respect of the information collected about you via this Site.

1.2 If you have any queries about the policy, please get in touch with us using the contact details set out at [www.manholes.co.uk](http://www.manholes.co.uk) and we will do our best to answer your questions.

### 2 Personal information collected

2.1 *We will collect the following personal information about you:*

2.1.1 [name , a username, gender, date of birth]:

2.1.2 [e-mail address, postal address, telephone number].

2.2 Although it is not compulsory to give us this information, if you do not then we may not be able to provide you with the full range of services the Site has to offer.

### 3 Use of this information

3.1 We will use this information in order to:

3.1.1 [send you information about our products and services];

3.1.2 [verify your identity]:

3.1.3 [carry our marketing analysis and make general improvements to our Site]:

3.1.4 [to obtain your views or comments on the services we provide].

### 4 Information automatically collected from your computer

4.1 *Log files/IP addresses:* When you visit the Site our web server automatically records your IP address. [This IP address is not linked to any of your personal information]. [We use IP addresses to help us administer the Site and to collect demographic information for aggregation purposes].

4.2 We may also gather other non-personal information (from which we cannot identify you) such as the type of your internet browser which we use to provide you with a more effective service.

### 5 Cookies

5.1 When you visit the Site we may store some information (commonly known as a “cookie”) on your computer. Cookies are pieces of information that a website transfers to your hard drive to store and sometimes track information about you. Cookies are specific to the server that created them and cannot be accessed by other servers, which means that they cannot be used to track your movements around the web. Passwords and credit card numbers are

FAB 072

Units D11 - D13 Court 2000

Bridgnorth Road Madeley Telford Shropshire TF7 4JB

Tel: 01952 581430 Fax: 01952 586141

Email: [sales@manholes.co.uk](mailto:sales@manholes.co.uk) Web: [www.manholes.co.uk](http://www.manholes.co.uk)

Reg in England No. 3675964 Vat No. 594 2123 41



Certificate No: 1678/98



Fabweld Steel Products Ltd

not stored in cookies. A cookie helps you get the best out of the Site and helps us to provide you with a more customised service. We use cookies for the following purposes:

5.1.1 [We use cookies to track how our site is used and to improve and update our content]

5.2 You can block or erase cookies from your computer if you want to (your browser's help screen or manual should tell you how to do this), [but certain parts of the Site are reliant on the use of cookies to operate correctly and may not work correctly if you set your browser not to accept cookies].

## 6 Information about other products and services

6.1 From time to time we may send you information about our/[NAME]'s [goods] [and] [services] which we think may be of interest to you.

6.2 You can tell us to stop this at any time by sending an e-mail to [www.sales@manholes.co.uk](mailto:www.sales@manholes.co.uk)

6.3 Also, as mentioned above, we may pass your information onto one of our business partners or to other selected third parties to enable them to send you information which may be of interest to you but only if you have given us permission to do so. You can tell us to stop this at any time by sending an e-mail to [www.sales@manholes.co.uk](mailto:www.sales@manholes.co.uk)

## 7 Changes to your details

We aim to keep our information about you as accurate as possible. If you would like to review or change the details you have supplied us with, please contact us [as set out below] [you may do so at any time using the "My Details" feature].

## 8 Security

We have implemented technology and policies to safeguard your privacy from unauthorised access and improper use [we use secure server software (SSL) to encrypt any financial information you need to input before it is sent to us]

## 9 Linking to third party websites

9.1 We cannot be responsible for the privacy policies and practices of other sites even if you access them using links from our Site and recommend that you check the policy of each site you visit and contact its owner or operator if you have any concerns or questions.

9.2 In addition, if you linked to this Site from a third party site, we cannot be responsible for the privacy policies and practices of the owners or operators of that third party site and recommend that you check the policy of that third party site and contact its owner or operator if you have any concerns or question.

## 10 Contact us

If at any time you would like to contact us with your views about our privacy practices, or with any enquiry relating to your personal information, you can do so by sending an e-mail to us at [richard.hilton@manholes.co.uk](mailto:richard.hilton@manholes.co.uk) or write to us at Fabweld Steel Products Ltd, Units D11-D13 Court 2000, Bridgnorth road, Madeley, Telford, Shropshire. TF7 4JB

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